



APPROVED Minutes - Monday, December 8, 2014, 7:15pm
 CIBC Meeting Room (Hazeldean branch)

	Call to Order 7:20																		
Regular Business																			
	Approve Minutes from November meeting (Secretary) Motion to approve (Glen), Seconded (Kerry)																		
	Communications Report (Glen)																		
	<table border="1"> <thead> <tr> <th></th> <th>November 2014</th> </tr> </thead> <tbody> <tr> <td>Twitter</td> <td>104</td> </tr> <tr> <td>Facebook - Official</td> <td>181</td> </tr> <tr> <td>Facebook - Community</td> <td>425</td> </tr> <tr> <td>Mailchimp</td> <td>126</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td>12/1/2014</td> </tr> <tr> <td>Web - Visitors (users)</td> <td>334</td> </tr> <tr> <td>Web - Pageviews</td> <td>784</td> </tr> </tbody> </table>		November 2014	Twitter	104	Facebook - Official	181	Facebook - Community	425	Mailchimp	126				12/1/2014	Web - Visitors (users)	334	Web - Pageviews	784
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	<p>Top pages on our web site</p> <ol style="list-style-type: none"> 1. Meeting minutes 2. CTC Post-Game Traffic 3. Membership Info 4. Pool Creek Bridge & Bigantine Park 5. Huntmar/Maple Grove traffic signals 6. Nov 5 meeting minutes 7. Winter parking 8. Next FCA meeting November 5 9. Parking/Traffic/Transit 10. High School 																		
	Treasurer's Report & Banking Update (Candace/Kerry) - Candace thanked Kerry for agreeing to join as treasurer and take oversight of finances - Banking will be transferred to CIBC this month (December)																		

<p>City councilor update (Georgie G-H for Shad Qadri)</p> <ul style="list-style-type: none"> - Council was officially sworn in last week - Council had a governance review; motions will be discussed at first council meeting this Wednesday - Also treasurer will put forth report on proposed budget & timetable. Includes recommendations made to council re: consultation dates – online consultation to begin in December. Planning five public consultation dates in locations across the city. Councilor Qadri will include dates and info in upcoming newsletter. - March 11 is proposed date for review & adoption of budget - Councilor is part of committee reviewing membership of committee. Recommendations will be voted on by council on Wednesday. - Traffic review conducted at Huntmar + Maple Grove – October 30. Data provided to board. - Councilor’s office is still waiting to hear from CTC/Senators on their review of traffic egress - SVA election was held at end of November, FCA member Glen Gower is now a member of executive - Councilor held gingerbread decorating & visit with Santa on Dec 6 - Brigatine Park official naming – plan at this point isto keep the name ‘as is’ but public does have opportunity to make recommendations. 	
7:25pm	
<p>Items arising from previous minutes</p>	
7:40pm	<ol style="list-style-type: none"> 1. Canadian Tire Centre, Tanger Outlets <ul style="list-style-type: none"> - CTC stats – not yet received (see above – city councilor’s office also has not received info) - No additional feedback received from residents - Georgie: Shad’s office hasn’t received any feedback recently since when measures were first implemented - Note that there seems to be a lot of traffic volume pre-game for busy games (for example Alfie retirement) 2. Tyson’s cheque – delivered <ul style="list-style-type: none"> - Candace – met with Tyson and his mother at their home. The family wished to expressed their gratitude to the community and the association for their efforts. 3. Neighbourhood Watch <ul style="list-style-type: none"> - Some chatter on Facebook expressing interest in getting NW started - Debby to update on interest + status at January meeting 4. Bandmaster Park skating rink – update (Candace) <ul style="list-style-type: none"> - Forms have been submitted to the city, including financial statements, AGM minutes, regular meeting minutes, constitution - We have signed off on third-party liability insurance. FCA is responsible for \$500 in case of claim.

	<ul style="list-style-type: none"> - Direct deposit has been set up for payments from the city (to be used for supplies and honorarium for rinkmaster) - Rinkmaster is required to complete training - We need to sign a contract with the city - Boards were built on November 30 by a small group of volunteers - Supplies were purchased by Candace and another community member (receipts to be collected and reimbursed) - Puddle rink will be flooded once city gives the go-ahead - Ricky Stretch (former rinkmaster) has provided information and advice for preparation and maintenance of the rink - Need three days of -10 to prepare the rink - Kerry volunteers to co-ordinate volunteers – several community members have volunteered to help <p>5. CIBC Offer to Residents – update (Glen)</p> <ul style="list-style-type: none"> - Agreement was signed in October; information was posted to web site and Facebook and Twitter. - Suggest that we invite CIBC to present at our February AGM.
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New business

8:00pm	<p>Upcoming Events Update</p> <p>Trivia night (Candace)</p> <ul style="list-style-type: none"> - Waiting to hear back from Scottish Glen regarding dates <p>Brew Donkey (Glen)</p> <ul style="list-style-type: none"> - A bus tour of local breweries – usually three stops on the tour. - There is an opportunity for fundraising. No set date – we tell them. - We buy a minimum of 16 tickets at \$40 each, and re-sell at a suggested price of \$75. <ul style="list-style-type: none"> - Additional tickets are available at \$20, up to a maximum of 25 people per tour - Potential fundraising profit of \$1055 if we sell all 25 seats on the tour - Need to book dates soon for 2015 - Glen will post on Facebook to see if there’s any interest <p>Skating party</p> <ul style="list-style-type: none"> - tbd based on weather <p>“Caroling for Change” – Dec 21st 4pm (Candace)</p> <ul style="list-style-type: none"> – Christmas carols in exchange for donations to the food bank. Volunteers needed to sing. <p>Tree lighting ceremony this year?</p> <ul style="list-style-type: none"> - Glen will reach out to Chris G.
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8:10pm	<p>February AGM (Glen)</p> <ul style="list-style-type: none"> - Target date is February 9 - The Sobeys (Carp Road) kitchen meeting room is available for many dates in February. Can hold about 30 people. - See Appendix 1 for open positions - All board members are encouraged to reach out to neighbours and friends to find new nominees for open positions. Glen will take the lead on nominations. - Publicity – local media (Stittsville News and StittsvilleCentral.ca), Newsletter, Facebook, Web site, Twitter <ul style="list-style-type: none"> - Signage – Can we use the Senators “Beacon Lights” electronic signage on non-game nights? What options do we have for temporary signs? How much would it cost to have a sign printed? Glen will follow up on both - Need permission from Mattamy to put sign on their land at Huntmar/Maple Grove.
8:20pm	<p>Carp Road Landfill</p> <ul style="list-style-type: none"> - Request from “Don’t Let Ottawa Go To Waste” committee to community groups re: letter-writing about community concerns re: the landfill - Glen will draft letter and circulate to board & guests to approve. To be sent to councilors, mayor, MPP - Georgie reminded that Carp Road Landfill Community Liaison Committee – CLCLC – deadline to apply to be a member is December 11 - We will post info about Carp Road & CLCLC to FB
Other Business & Updates	
8:25pm	<p>Facebook (Candace)</p> <ul style="list-style-type: none"> - We’ve shared our Membership link, reminder about Neighbourhood Watch, and also information from local agencies posted where appropriate - Candace notes that we get several “questionable” requests to join our group each week – likely spam. Candace has been declining requests to join. <p>Tree Ottawa (Candace)</p> <ul style="list-style-type: none"> - help maintain the trees and increase the amount of foliage <p>Stittsville Public High School Update (email from Jenny G.)</p> <ul style="list-style-type: none"> - Stittsville high school was ‘grandfathered’ onto the list of board capital project priorities - Parent group is planning a meeting in January, will provide update/info when confirmed. <p>Concern about garbage scavenger (concern from Alex C.)</p> <ul style="list-style-type: none"> - There is a man who scavenges from garbage bins in the area on garbage day. One day he was seen shirtless picking up garbage. Others have seen someone

	in a car / van / truck collecting garbage. - Residents advised to call 311 (City info line) to report if they are concerned
	Meeting adjournment 8:40pm

Attendance

Candace Carson

Kerry Reimer

Glen Gower

Kim Prachar

Jennifer Holmes

Mike Lomond

Alex Chen

Georgie Gosham-Hamer (Shad Qadri's office)

Appendix 1 – Board Positions

Position	Current	Term ends
President	Candace Carson	February 2015
Vice President	Debby Jo Hill	February 2016
Treasurer	Kerry Reimer (interim)	February 2015
Secretary	Glen Gower (acting)	February 2015
Director #1	Holly Bartley	February 2015
Director #2	vacant	February 2015
Director #3	vacant	February 2015
Director #4	David Raftus	February 2016

Director #5	Kim Prachar	February 2016
Director #6	vacant	February 2016

(Highlighted positions will be open at February AGM.)

For the February election we will have potential openings for:

- President
- Treasurer
- Secretary
- Four director positions