



Fairwinds Community Association

June 13, 2016

CIBC Hazeldean (5527 Hazeldean Road)

Chaired by: Glen Gower, President

Minutes taken by: Joe Boughner, Vice President

Attendance

- Alex Chen
- Tara Jowett
- Jennifer Holmes
- Martin Stein
- Pauline Bond
- Sean Toogood
- Shad Qadri, Councillor
- Georgina Gosshamer, Councillor's Assistant
- Melissa Jort-Conway, City of Ottawa CAL Program
- Tanya, Stittsville Village Association
- Two residents (Hien and Brigitte)

Called to order (19:33)

1. Approval of the agenda (19:34)

Moved by Pauline, Seconded by Sean

2. Approval of previous meeting minutes (19:35)

Moved by Tara, Seconded by Pauline

3. Introduction – Melissa Jort-Conway, City of Ottawa Community Association Liaisons (CAL) Program

Melissa Jort-Conway introduced herself to the group. She's primarily an outer urban planner so she doesn't usually work with suburban communities. New city development chief spoke to some community associations (approx. 25) about planning system and feedback was that associations wanted a single point of contact. The program is now in pilot phase.

Goal is to see how CALs can help community associations by providing information, education etc. Not to replace other points of contact in other city departments but can be window into planning process and other planning aspects.

If there are other ward issues, though, CALs can point associations in the right direction to other departments.

Roles and responsibilities:

- Prepare and set up meetings as needed
- Get better insights into ward issues
- Serve as liaison within planning department
- With councilor, serve as point of contact for community
- Spot inconsistencies in the planning process
- Receive feedback (once or twice per year meeting schedule?)

They want a single point of contact within each community association to streamline things. They also want feedback on the program as it is a pilot.

Program is / is not

- Not contact for every resident or every association member
- Doesn't replace 311 (questions about garbage pick up etc.)
- Don't replace file lead on development applications etc.
- Is a contact if additional support is needed on issues

Feedback so far is that community associations want to be engaged early and often. Wide variety of issues and amount of info wanted/needed between different wards.

Glen asked if this was a response to the high-profile concierge program for developers. Melissa explained that it's not really, it's a response to concerns raised by associations.

Glen asked if we should copy the CAL on things like feedback on development proposals (including those later on the agenda). Melissa said councilor should remain first point of contact unless any problems arise.

4. Councillor's Update (Councillor Qadri + Staff)

Councillor Qadri reiterated that his office is still a point of contact, even on planning issues, as the planning department liaisons are directed to keep local councillors involved as well. He suggested it was in part a response to criticisms about special contacts for developers.

Councillor Qadri noted that the two outstanding applications in the area (the retirement complex on Hazeldean and the Shoppes at Fairwinds expansion) are still in process and will make the city's report on these applications public when they are published. He confirmed receipt of the feedback from Fairwinds. Shad noted he has concerns about the traffic light at the exit of Food Basics; the plan was to put it in when the development is at full capacity.

There's a new car dealership coming to the Palladium Auto Park. Councillor Qadri said he didn't really have any comments on the application as it fits the established use. He noted as well there's a plan to build a dealership on the south side of Palladium but this is in talking stages, there's no site plan yet.

The Councillor provided an update on the Johnwoods park issue. He repeated his explanation about his own conflict of interest on the file and that the planning department and committee took the process forward.

Potters Key: The sales office has been set up and that development is moving forward. He reiterated his concerns about development around the wetland and recent advertising that promotes the development.

He noted that the FCA has asked for information on the community park billboard and that was provided to Joe Boughner.

He also noted that the FCA has asked for a traffic calming update. He reported that there would be calming east of the traffic circle. City staff will put flex stakes but instead of speed signs there will show kids at play (two signs) and yellow-and-black striped caution signs (two signs). The Councillor noted that the department has been overrun with requests so things are moving slowly. Target date is mid July. He also noted that the calming budget can also be used for speed monitoring signs. One large mobile sign will be purchased for the councillor's office so it can be assigned to areas in the ward at the request of community associations and residents.

Pedestrian crossovers have been launched, first wave will include Huntmar and Rosehill once an education campaign has been done.

Hydro pole relocation on Maple Grove will continue this week further east. The road will be closed from Terry Fox to Huntmar to allow this work to continue.

Goulborne wetlands (Ward 21 primarily) review will be coming. Public information session is coming June 20. Comments are being accepted at the meeting or online.

Hydro open house for work that will be coming to Abbott Street is June 24. Debate is over whether the hydro lines will be put up on north (where houses are) or south side. Hydro seems to be agreeing to use the south side.

Pancake breakfast this Sunday at Village Square Park (the train park) for Father's Day.

Glen asked if there was still a plan to create a bike lane at the curb on northbound Huntmar approaching Maple Grove. The councillor said no because they don't want to encourage bikes in the temporary pedestrian lane on Huntmar north of the intersection. A proper bikelane will be built when the road is widened and realigned.

Glen also asked about traffic calming on Rosehill west of the traffic circle as part of the Johnwoods closure. Councillor Qadri said the calming is not formally part of the plan as of yet but developers seem willing to include them. He said some measures are proposed including bulb outs and a PXO.

Glen asked if we've moved up the priority list for the Area Traffic Study using Johnwoods as leverage. The councillor noted there is a study for the Johnwoods closure. He added there were studies done in 2008 and 2012 for Fairwinds. He's asked for an update now given the community growth and the proposed park plan. He said the city staff hasn't responded to his request as of yet.

Tara asked about the lack of follow up on a promised community consultation related to Johnwoods and how to make sure it doesn't happen again. Councillor Qadri said his being in conflict led to some communications breakdowns but the same situation will never happen again. Tara followed up by asking if there can be a mechanism in place for future conflict of interest situations.

Several more questions were asked about the lack of consultation. The Councillor reiterated that Councillor Harder's letter lays out the city's position that the process unfolded as it should. Tara asked if our new CAL could help with this issue. She said she would be happy to brief herself on the issue and get back to us.

She also noted she could provide education on the overall planning process with an eye to community engagement opportunities for the future.

A short recess was held.

5. Membership (20:33)

Glen noted we'd previously brainstormed on this topic but called for 5-10 minutes of talk to assign names to ideas to start moving things forward.

- **ACTION:** Glen committed to taking on list consolidation and push for renewals
- **ACTION:** Martin to follow up with Glen on his ideas for improving the registration system
- **ACTION:** Joe to put together posters for mailboxes
- **ACTION:** All to promote FCA membership at community events
- **ACTION:** Glen to add this as a recurring item to each meeting agenda; generating one good idea per meeting
- **ACTION:** Tara, with Glen's input, to create proposal for local real estate agents and the Welcome Wagon

6. Events (20:45)

- Garage Sale recap: 40-50 houses participated. Some said more traffic, some said less. All in all, probably average. Next year may coordinate with other communities in the ward to make it a bigger event.
- BBQ: Jen noted she was waiting for garage sale to be over. She'll post a note on Facebook looking for volunteers.
ACTION: Jen to recruit volunteers for the BBQ.
- Movies: Glen provided an overview of the costs for a summer movie night. Alex noted that the money is there in our account. Glen suggested we ask Mattamy to fund our summer events (two movies and a BBQ) for \$500 per event (\$1500 total).
- **ACTION:** Jen to ask Mattamy for sponsorships.
- **ACTION:** Eric to finalize dates and take lead on logistics (permits etc)

7. Advocacy (20:53)

- Development update: Our submissions have been put in for the two Hazeldean developments. Glen to provide updates as they come in.
- PXO coming to Huntmar as per the Councillor's update
- Dog waste bin: Municipal bins can be set up in parks and operated by the city; FCA's request is being forwarded on to the right person at City Hall. Tara has also been in contact with the City of Vancouver who is providing a tonne of

information on their pilots and experiments. The community will likely be responsible for at least some of the costs.

8. **Outreach (20:58)**

- **ACTION:** Martin to follow up on VolunteerSpot.
- Community signage. **ACTION:** Joe to circulate info from the Councillor. The Councillor noted that any sponsorship and advertising has to be approved by the City.

9. **Other business (21:05)**

- Board vacancy: Vote pushed to the next meeting.
- Secretary position: Glen moved to appoint Sean. Tara seconded. Passed unanimously.
- New business:
 - Bryanston Gate looking at setting up their own community association, holding a meeting this Thursday at the Carolark dog training centre.

Adjournment (21:09) Moved by Sean. Seconded by Joe.