



**FAIRWINDS COMMUNITY ASSOCIATION
MINUTES - Monday, August 8 @ 7:30pm
Stittsville CIBC Boardroom at 5527 Hazeldean Road**

Glen called the meeting to order at 7:35pm.

Approval of Agenda

Moved by Eric, Seconded by Jen. Approved

Approval of Minutes from July meeting

Moved by Bridgette, Seconded by Jen. Approved

Membership

- Report on current membership (Glen)

Follow to last month's meeting, Glen clarified what's allowed for membership in our constitution. Memberships purchased are good until the end of the calendar year (Dec 31), at \$5/person. Membership cost can't be changed without a vote at the AGM.

Action: Glen will write an outline of membership rules & circulate as FYI

- Demo – new online registration process (Martin)

Marin gave a demo of a new layout/design for the web site, as well as online registration and volunteer sign-up. Demo was well received. Martin will circulate the link by email, asking for feedback in the next week. Goal is to have the new website up & running by September 10.

6. Events

- August movie night (Eric)

Eric provided a breakdown of movie costs:

\$81.50 - City of Ottawa (Liability Insurance and Park Rental) Payment details below

\$226.00 - Diskdaddy Movie Projection - Invoice attached

\$316.40 - ACF Movie Licence - Original invoice in the mail

\$25.98 Blu-Ray Movie - Payable to Eric Felhaber

\$23.79 Additional Poster Printing - Payable to Eric Felhaber

\$673.67 Total

There will be some additional photocopy costs, and potentially canteen costs depending on how we do refreshments.

Rain date is Saturday August 13.

Park permit & licensing capped at 100 people

Posters are up on about 30 mailboxes plus bus shelters, sandwich board, Grounds
Movie is Zootopia; we'll do a draw for the Blu-Ray for anyone who buys a membership

Martin will run the membership table & took hand-off of \$100 float

Eric & Martin to co-ordinate food & drinks – confirming with Grounds + CIBC

Glen will ask city to empty the waste bin

We will set up a donation box; any drinks/food will be sold by donation only

- September BBQ (Jennifer)

Major activities: Facepaint, firetruck, bouncy castle

Quite a few sponsors; good shape

Goal is to make it “as free as possible”

Discussion around food. Preference is to do a BBQ (instead of a food truck); right now no food sponsor but Enbridge may be able to provide a grill & chef. We will continue looking for a food sponsor; in the meantime next best option would be buying hot dogs & burgers and charging a small fee - \$1 or \$2.

Will organize an update meeting

7. Advocacy

- Dog waste bins (Tara) – deferred to next meeting

- Traffic Calming (Glen)

Glen circulated a letter from Shad Qadri regarding traffic calming initiatives (included as attachment to minutes). Flex stake is confirmed south of Rosehill Park, no timeline given. To be posted to web site as well.

8. Outreach

- Volunteers – Martin provided an update as part of web site demo

- Community signage (Joe) – deferred to next meeting

9. Other business

- New business

- Financial update

Alex provided a quick snapshot of bank balances both year end 2015 and year-to-date 2016 – included as attachments.

Next board meeting set for Monday, September 12, 7:30pm. Location tbd.

Motion to adjourn – moved by Eric, Seconded by Jen, approved @ 8:40pm.

Attendadnce:

- Glen, Martin, Alex, Bridgette, Jen, Eric
- Guests: Ashley
- Regrets: Joe, Pauline, Tara, Sean